

Pauma Valley Community Services District
33129 Cole Grade Road * Pauma Valley, CA 92061
(760) 742-1909 * (760) 742-1588

NOTICE OF PUBLIC MEETING

DATE: Monday, February 28, 2022
TIME: OPEN Session - 10:00 a.m.
PLACE: 33129 Cole Grade Rd. Pauma Valley, CA 92061
<https://us02web.zoom.us/j/85871461661>
Phone: (669) 900-6833 Passcode: 858 7146 1661

Mission Statement

The Mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comments
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.
 - b. In the interest of public health and safety this meeting will be held as a hybrid (in-person and virtually). Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.
4. Oath of Office
 - a. Staff will administer oath of office to newly appointed board member
5. Appoint Officer Positions for CY2022
 - a. Nominate and Appoint officer positions of the Board

6. CalPERS Presentation - Paul Kaymark of Nigro & Nigro
 - a. Discussion of CalPERS

7. Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
 - a. Minutes of the Regular Board Meeting of January 24, 2022
 - b. Minutes of the Special Board Meeting of January 27, 2022
 - c. Review of BS, P&L as of Dec 31, 2021
 - d. Review of BS, P&L as of Jan 31, 2022
 - e. Accounts Receivable
 - f. Notice of Violation Summary
 - g. Daily Activity Report
 - h. AB 361 - Hybrid Meetings

8. Discussion on Gate Access & Road Usage Policies and Procedures
 - a. The Board will discuss the Gate Access & Road Usage Policies and Procedures

9. General Manager's Report - GM Graziano

10. General Manager Goals & Initiatives for 2022
 - a. General Manager will present 2022 G&I's
 - b. Board to discuss goals and initiatives for 2022

11. Board Vacancy Announcement - President Esparza
 - a. Board to discuss filling the board vacancy

12. Other Business
 - b. Requested items for next or future agendas (Directors and Staff Only)
 - c. Board comments

13. Announcements/Adjournment
 - d. Regular Meeting on March 28, 2022 at 10:00 a.m.

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the District's Administrative office not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours the office of the District Secretary, 33129 Cole Grade Road, Pauma Valley, California. To request a disability-related modification or accommodation regarding agendas or attendance, contact Amber Watkins, at AmberWatkinspvcسد@hotmail.com at least 48 hours before the meeting.



February 24, 2022

Minutes of a Regular Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on January 24, 2022

Directors Present: Michael Esparza, Bill Jacobs, Jim Cipriano, Jodie Lawston, and Betty Potalivo
Also Present: Residents Andy Mathews, Michael Martello, Ronald Krohn and Judge Buskuhl, Paul Kaymark of Nigro and Nigro, Joey Sanchez of BB&K, General Manager Bobby Graziano, Office Manager Amber Watkins, and Administrative Assistant Marissa Fehling

- 1.1 Call to Order: Regular Meeting was called to order at 10:00 a.m. by President Esparza.
- 1.2 Roll Call: Esparza requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 1.3 Open for Public Comments:
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered– Mathews inquired on why the December 31, 2021 balance sheet was not reflecting the amount paid out to CalPERS. Mathews questioned why the need for a continuous Closed Session item with the Labor Negotiator was on the agenda again and why there hasn't been a clear resolution regarding the General Manager's evaluation. Mathews stated this gives the wrong message to the General Manager Graziano. Esparza informed that item 5c would be pulled for further discussion. Martello recommended striking the Closed Sessions from today's Agenda due to possible Brown Act violations each Board Member could face. Potalivo asked for Martello to elaborate on this concern. Martello explained.
- 1.4 Appoint Officer Positions for CY2022:
 - a. Nominate and Appoint officer positions of the Board – Jacobs motioned to table this item until the Regular February Meeting when all Board seats would be filled. He mentioned that the VP position could temporarily be filled sooner by either Potalivo or Lawston if necessary. Upon a motion by Jacobs, seconded by Cipriano, and unanimous vote this item was tabled.
- 1.5 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
 - a. Minutes of the Special Board Meeting of January 10, 2022-
 - b. Review of BS, P&L as of Nov 30, 2021
 - c. Review of BS, P&L as of Dec 31, 2021
 - d. Accounts Receivable
 - e. Notice of Violation Summary
 - f. Daily Activity Report
 - g. AB 361 – Hybrid Meetings

Esparza noted that item 5c had been pulled for further discussion. Cipriano informed that it was noted that the P&L as of November 30, 2021, was way over budget for Repairs and Maintenance and Watkins informed him that sewer cleaning project was \$38,000, prices for fuel had increased for Utility vehicles, Tesla spare tires were purchased, and the engineering final 4k payment for the SSMP update was made. Item 5d was pulled due to Cipriano requesting an explanation on the property tax income being under budget. Item 5e was pulled. Cipriano requested additional

information on the NOV summary report. Fehling informed Cipriano she would email over a copy of the letters sent out to the violators. Graziano informed that per our accountant the Balance Sheet would not be updated until later in the year. Mathews questioned why the Balance Sheet still shows a liability of \$280k if a payment was made. Graziano informed that adjustments were made to the Balance Sheet under direction of our Accountant. Mathews questioned whether the Board would be accepting and filing the Balance Sheet as is. Graziano recommended for the Board to accept and file the Balance Sheet as is with further explanation to come at the next meeting from the accountant. Potalivo inquired if it could just be deferred until the next regular board meeting. Upon a motion by Potalivo, seconded by Esparza and unanimously vote, the review of BS, P&L as of Dec 31, 2021, was tabled until the February 28, 2022 meeting. Regarding item 5d, Graziano informed that the property tax income comes in at different times of the year and in different amounts. Jacobs motioned to approve the consent calendar with the changes made herein, seconded by Potalivo and upon a unanimous vote was adopted.

- 1.6 Outsourcing vs Insourcing of Security Personnel – Director Cipriano
 - a. Discussion item – The Board to discuss position on further studies of outsourcing or continuation of insourcing our Security Department – Jacobs informed that the first outsource vs staff security study was conducted by the Board June 27, 2020. He informed that the community was solicited for their opinion via a survey issued August 30, 2020. Jacobs informed that only 47 responses were received out of 316 residents and informed that 36 % wanted current staff, 17% wanted to outsource, and 48% did not care either way. Jacobs informed that on October 27, 2020, the Board voted against going forward with the study. Jacobs mentioned that even though there has been a high turnover within Security Personnel, there has never been any reduction to the services provided. He informed that the savings were minimal with an outsourcing company and recommended keeping the staff at hand at this time. Jacobs informed that he has provided the Board with the cost analysis for future inquires. Cipriano mentioned that Jacobs has done an exceptional job gathering this data and suggested that the Board reevaluate this idea 2-3 times a year. Potalivo inquired on if it were less expensive to outsource. Jacobs informed that it was kind of a push and possibly only slightly less expensive to outsource. Potalivo inquired on what the possible risks would be to outsourcing. Jacobs informed that there are many unknowns to outsourcing and based on past experience with the Securitas contract, staffing problems may actually be worse for the District. Jacobs informed that most companies do not offer snake removal services. Cipriano noted that up until about 5 years ago the gate attendants were outsourced. Esparza recommended deferring this topic to another time. Jacobs informed that if this topic is reviewed in the future, he would be happy to assist.
- 1.5 b. Review of BS, P&L as of Nov 30, 2021 – Graziano welcomed CPA, Paul Kaymark with Nigro and Nigro. Mathews inquired with Kaymark why the payout date to CalPERS was not in line with net liability shown on the Balance Sheet. Kaymark gave an explanation on how the CalPERS payments are calculated and how reporting is 1-2 years behind with CalPERS. Potalivo inquired on the accrual process and how the district could start budgeting for this. Kaymark recommended tabling this discussion so he could come back and provide a presentation on this matter. Kaymark left the meeting at 11:09 a.m.
- 1.7 Pauma Valley Roadway Association Discussion – Director Cipriano & Jacobs –
 - a. The Board will discuss the Pauma Valley Roadway Association – Cipriano informed that this item was on the agenda to record the negotiations between PVRA and PVCSD relative to the PVRA request to eliminate the Rules of the Road and have the Gate Access and Road Usage Policy become the governing guideline. Upon a motion by Esparza, seconded by Cipriano, and unanimous vote the information was accepted and filed.
- 1.8 Gate Access & Road Usage Policies and Procedures – Director Cipriano & Jacobs –

- a. The Board will consider an update to the Gate Access and Road Usage Policies and Procedures – Cipriano explained the recommended revisions made to article 13 and made a motion to adopt the revised Gate Access & Road Usage Policy. Martello argued against the motion, explaining that PVCSD is a government non-profit district and cannot make these types of rules. Martello informed that PVCSD does not have police powers. Esparza recommended deferring this item until the next meeting to do further research on Martello’s points.
- 1.9 General Manager’s Report – General Manager, Graziano – Graziano presented the report. Esparza inquired on the status of the office closure. Graziano recommended extending the office closure date through February due to the recent spike in COVID cases. Esparza agreed and stated that it may be a good idea to encourage staff to get vaccinated.
- 1.10 Employee Cost of Living Adjustment (COLA) – General Manager, Graziano –
- a. The Board will consider a cost of living adjustment for employees – Esparza informed that the cost of living has gone up and would like to recommend presenting all employees with a 2% cost of living increase in pay. Jacobs mentioned that any proposed cost of living amount has not been accounted for in the 2021-2022 budget and recommends holding off until July. Esparza mentioned his concern with losing employees due to higher paying jobs. Graziano showed a graph of employees pay and budget. Jacobs questioned where the funds would come from. Graziano informed that the year to date salary budget is under spent and there is room in the budget for this COLA. Potalivo suggested waiting until June and giving a bigger percentage or doing 2% now and more then. Jacobs recommended to be prepared to answer why only 2% was authorized when the social security COLA has increased by 5.9%. Upon a motion by Esparza, seconded by Jacobs and unanimous vote the COLA adjustment of 2% effective January 1, 2022 was approved.
- 1.11 District Wide Sewer System Cleaning – General Manager, Graziano –
- a. The Board will consider authorizing the expenditure – Graziano gave an update on the previously Board authorized District Wide Sewer System Cleaning and explained the new recommended proposal from Downstream and the alternative options. Esparza inquired on how the pricing of the new bid was compared to the last. Graziano informed that the pricing was in line with the original bid. Potalivo suggested inquiring about payment terms with a zero interest rate. Cipriano inquired on when the work would start if approved. Graziano informed it would start in February. Potalivo suggested asking for a 90 day payment terms and if they do not agree, postpone. Potalivo motioned to approve the proposed bid with the understanding that it would be paid within 90 days with a contingency to start work in 90 days, seconded by Cipriano and unanimously approved.
- 1.12 Equivalent Dwelling Unit (EDU) Audit – General Manager, Graziano –
- a. The Board will discuss and consider possible action on the results of the audit conducted specific to the non-residential sewer customers – Graziano explained that on behalf of resident Andy Mathews suggestion the Board approved for the district to contract with Housen & Associates to perform a sewer EDU audit to determine if the amount assigned to each commercial operation is still accurate. Graziano presented the results and the recommended increases. Graziano recommended that before taking action the Board should direct staff to draft a letter to each entity that would be affected specifically stating the financial impact with a copy of the audit. Jacobs suggested that Graziano do a face to face with Larry Taylor of PVCC. Cipriano gave accolades to Andy Mathews for urging the district to do this audit. Cipriano questioned what the Boards position should be if any entity tries to challenge this. Cipriano asked what the total monthly increase would be. Graziano informed, \$4,054 a month. Esparza suggested that staff send out a notice to each entity and give them 30 days to respond. Esparza suggested implementing the new EDU’s next fiscal year. Mathews informed that doing so would be

considered a gift of public funds and informed that the Board has no choice in implementing the new EDU's now or change their ordinance. Mathews informed that this is not a rate increase, but a correction in reconfigurations. Potalivo suggested giving Graziano some time to meet explain with each entity. Esparza asked Graziano if this could be done by the end of February. Graziano confirmed that he would reach out to each entity by the end of February. Jacobs suggested adding this item to the April agenda. Mathews questioned why this matter couldn't be handled by the end of next week.

1.13 Closed Session -

a. Session with Labor Negotiator

- i. Conference with Labor Negotiators (§54957.6)
- ii. Agency Designated Representative: Mike Esparza & Bill Jacobs
- iii. Unrepresented Employee: General Manager

Lawston made an objection to going into Closed Session to prevent any Brown Act violations. Esparza informed that he has no concerns about violating the Brown Act and informed that any actions would be explained in Open Session. Potalivo questioned whether they could go into Closed Session and if they feel the discussion is a Brown Act violation, end the meeting right away. Martello strongly advised to defer this item and informed that there is great concern of violations related to the Brown Act. Esparza informed that with the advice of Martello he would like to make a motion to defer this item, seconded by Lawston, and upon a unanimous vote item 13 was deferred.

1.14 Open Session

a. Reportable action(s) from Closed Session – N/A

1.15 General Manager's Compensation Update

a. The Board will consider and act on adjustment to the General Manager's compensation – Esparza recommended going into break to reach out to legal to confirm that they could proceed with item 15. Esparza brought Joey Sanchez with BB&K on the phone at 12:15 p.m. Sanchez recommended going forward with item 15. Esparza informed that he and Jacobs met with Graziano regarding his 2021 evaluation, and both RPMWC and the PVCSD Board agreed to present Graziano with a 10% increase for his performance over the 2021 Review Period of January 1, 2021 to December 31, 2021. Esparza informed that Graziano's new salary of \$141,398.40 would be effective January 1, 2022. Upon a motion by Esparza, seconded by Jacobs and unanimous vote, the General Manager's pay increase as described will be effective the first pay period of 2022.

1.17 Closed Session -

a. Conference with Legal Counsel – Anticipated Litigation

- i. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) – (1 case)

Esparza asked for the permission of the Board to go straight to item 17 since he had legal on the phone. Martello explained his issues with the Board going into Closed Session. Joey Sanchez with BB&K informed that there was no reason to believe there would be an issue with the Board going into Closed Session. Lawston asked Graziano if he felt there was significant exposure to litigation. Graziano stated that after a discussion with Joey Sanchez a few weeks ago it was explained to him there was no real case. Joey Sanchez informed the Board that the conversation they are having is inappropriate. Joey Sanchez recommended delaying this and adding it to a future meeting agenda. Item 17 was deferred.

1.18 Open Session

a. Reportable actions from Closed Session – N/A

1.16 General Manager Goals & Initiatives for 2022

a. The General Manager will present his first draft 2022 G&I's – Graziano explained that his job continues to grow each year especially as the Board changes and explained his strategy. Potalivo asked if any major changes were made from the Board's version. Graziano informed that he came up with an honest list of G&I's that he felt would be achievable on top of a very busy day to day job and went into detail. Esparza asked Graziano how he felt about getting certified as a General Manager. Graziano informed he would pursue one conference during the year. Jacobs informed he would like more time to review this and will give his input on Thursday. Potalivo suggested for Graziano to put together a list of deferred maintenance on the current district assets. Cipriano informed he would like to hold off to accept the General Manager's Goals and Initiatives until February. All agreed.

1.19 Other Business

a. Requested items for next or future agendas (Directors and Staff Only) – Acceptance of General Manager's G&I's, and discussion regarding CalPERS with Paul Kaymark of Nigro and Nigro.

b. Board comments – None.

1.20 Adjournment:

a. Special Meeting on January 27, 2022, at 10:00 a.m. – It was noted this meeting time will change to 2:00 p.m.

b. Regular Meeting on February 28, 2022, at 10:00 a.m. –

The next meeting date is scheduled for February 28, 2022, at 10:00 a.m. With nothing further to discuss and upon a motion from Potalivo, second by Cipriano and unanimous vote, the meeting adjourned at 1:04 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

Minutes of a Special Meeting of the Board of Directors of the
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on January 27, 2022

Directors Present: Michael Esparza, Bill Jacobs, Jim Cipriano, Jodie Lawston, and Betty Potalivo
Also Present: Residents Andy Mathews, Michael Martello and Judge Buskuhl, General
Manager Bobby and Administrative Assistant Marissa Fehling

- 1.1 Call to Order: Regular Meeting was called to order at 2:02 p.m. by President Esparza.
- 1.2 Roll Call: Esparza requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 1.3 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
 - a. AB 361- Hybrid Meetings
Cipriano motioned to approve the consent calendar as presented, seconded by Jacobs and upon a unanimous vote was adopted.
- 1.4 Open for Public Comments:
 - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered – None
- 1.5 Board Director Vacancy Interviews – The Board of Directors conducted interviews of two candidates whom applied for the open seat on the Board for PVCSD. Each candidate had the opportunity to express why they felt they would be a good addition to the board and answered the questions the Board asked.
- 1.6 Appoint Board of Director –
 - a. The Board will consider appointing a director to fill one vacancy – Cipriano informed that a third applicant had missed the deadline. Cipriano suggested delaying the appointment of the Board of Director and sending out a blast notice to our community to receive more applicants. Potalivo noted that there are a lot of people in our constituents but feels it would be hard to find someone as qualified as Martello and thinks it's time for this Board to have someone like Martello on the Board. Lawston informed that she supports the initial motion to appoint Martello. Esparza informed that he was glad we got these two candidates and sees some good opportunity. Upon a motion by Potalivo, seconded by Jacobs, and unanimous vote Michael Martello was appointed as the new Board Member for the PVCSD Board of Directors effective January 28, 2022.
- 1.7 Other Business
 - a. Requested items for next or future agendas (Directors and Staff Only) – Jacobs requested that the Board obtain another audit from an independent company in order to compare our current calculations with that of V.W. Housen and Associates. Jacobs informed that the logic here is the same one used in obtaining multiple bids. Jacobs suggested that this be completed by the April budget development and any changes implemented on July 1st, 2022, after due notifications. Graziano informed that he was previously given direction by the Board to prepare letters to the

entities that have changes in there EDU count and asked if he should hold off. Graziano informed that the EDU audit conducted was not an opinion and informed that Housen and Associates did the calculations based off PVCSD Ordinance 50. The work done by the consultant was a correlation b/n Ordinance 50 and the characteristics of each entity. Graziano informed that a rate study is done yearly, and sewer fees only change to cover operating expenses and an approved amount to contribute to reserves. Esparza gave Graziano approval to continue with the previous direction given and bring back to the Board any issues that come up.

b. Board comments – None.

1.8 Adjournment:

a. Regular Meeting on February 28, 2022, at 10:00 a.m. –

The next meeting date is scheduled for February 28, 2022, at 10:00 a.m. Esparza thanked Jacobs for all his time and service on the PVCSD Board. With nothing further to discuss and upon a motion from Cipriano, second by Potalivo and unanimous vote, the meeting adjourned at 3:16 p.m.

Marissa Fehling

Marissa Fehling, Recording Secretary

PV COMMUNITY SERVICES DISTRICT

Balance Sheet

As of December 31, 2021

Accrual Basis

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Cash	
100 <input type="checkbox"/> Petty Cash	368
102 <input type="checkbox"/> Checking	167,264
110 <input type="checkbox"/> ResFunds/L.A.I.F.	581
Total Cash	168,213
111 <input type="checkbox"/> LAIF Fair Market Value	89
Total Checking/Savings	168,302
Accounts Receivable	
120 <input type="checkbox"/> Accounts Receivable	27,798
Total Accounts Receivable	27,798
Other Current Assets	
125 <input type="checkbox"/> Due from RPMWC	35,773
140 <input type="checkbox"/> Prepaid Insurance	10,085
140.6 <input type="checkbox"/> PrePaid Wkrs Comp Ins	12,572
Total Other Current Assets	58,430
Total Current Assets	254,530
Fixed Assets	
	2,934,439
Other Assets	
196 <input type="checkbox"/> Deferred Outflows of Resources	1,262,252
Total Other Assets	1,262,252
TOTAL ASSETS	4,451,220
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 <input type="checkbox"/> Accounts Payable	100,228
Total Accounts Payable	100,228
Other Current Liabilities	
201.6 <input type="checkbox"/> Pre-Paid Customer Fees	22,921
205 <input type="checkbox"/> Accrued State Payroll Taxes	-0
Total Other Current Liabilities	22,921
Total Current Liabilities	123,149
Long Term Liabilities	
	1,547,317
Total Liabilities	1,670,466
Equity	
460 <input type="checkbox"/> Retained Earnings	2,664,888
Net Income	115,866
Total Equity	2,780,755
TOTAL LIABILITIES & EQUITY	4,451,220

PV COMMUNITY SERVICES DISTRICT
Profit & Loss Budget Performance

December 2021

Accrual Basis

	Dec 21	Budget	Jul - Dec 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
661 ☐ Sewer Charges	37,373	37,373	224,240	224,240	448,481
661.5 ☐ Security Patrol Charges	44,829	44,829	268,975	268,975	537,949
662 ☐ Property Tax	36,130	9,583	46,372	57,500	115,000
662.1 ☐ Connection Fees	0	0	0	0	0
663 ☐ Interest	2	417	598	2,500	5,000
663.1 ☐ LAIF Fair Market Value Revenue	0	0	0	0	0
664 ☐ Other	568	451	139,359	2,707	5,413
665 ☐ Security Gate Charge	35,062	35,062	210,372	210,372	420,744
666.5 ☐ RFID Tags	700	583	4,875	3,500	7,000
667 ☐ Delinquent Charges	398	0	1,208	0	0
668 ☐ Vacant Lot/Sewer Availability	396	396	2,376	2,376	4,752
670 ☐ Reimbursement Revenue	0		5,180		
Total Income	155,458	128,695	903,555	772,170	1,544,339
Gross Profit	155,458	128,695	903,555	772,170	1,544,339
Expense					
Depreciation	10,092	10,091	60,552	60,548	121,095
Dwelling Live	675	683	4,051	4,100	8,200
Electrical Utilities	3,775	3,181	24,115	19,085	22,189
Equipment Rentals	0	42	0	250	500
Group Health Ins.	8,056	7,049	41,526	42,295	84,590
Liability Insurance	3,908	3,753	23,449	22,520	45,040
Miscellaneous Expense	6,950	1,100	9,553	6,599	13,197
Office Expense	2,581	2,169	14,534	13,011	26,022
Operator Contract Services	5,500	5,500	33,000	33,000	66,000
Payroll Taxes	3,968	5,033	23,159	30,195	60,390
PERS Retirement	3,618	4,555	90,583	97,667	124,997
Repairs & Maintenance	4,582	9,724	78,205	58,341	116,682
Salaries	49,294	52,946	287,778	317,675	635,350
Security Expense	495	453	3,868	2,715	5,430
Uniforms	1,029	267	2,979	1,600	3,200
Vehicles	868	756	5,590	4,538	9,076
Workers' Comp. Insurance	1,328	1,577	8,465	9,460	18,920
6560 ☐ Payroll Expenses	0		0		
701 ☐ Drainage	300	833	3,000	5,000	10,000
712.1 ☐ State Maint. Fee	27,109	0	27,109	24,420	24,420
730 ☐ Water Tests & Analysis	945	720	5,551	4,320	8,640
815 ☐ Fees	0	222	4,790	1,333	2,666
816 ☐ Engineering	0	542	5,175	3,250	6,500
818 ☐ Schools & Meetings	702	575	3,699	3,450	6,900
819 ☐ Accounting	0	0	10,500	10,000	10,000
820 ☐ Legal	2,999	2,500	16,459	15,000	30,000
821.2 ☐ SGMA Technical Study	0	50,000	0	50,000	50,000
921 ☐ Guard Houses /Roadway Lease	0	0	2	2	2
Total Expense	138,776	164,269	787,688	840,373	1,510,006
Net Ordinary Income	16,682	-35,574	115,866	-68,203	34,333
Net Income	16,682	-35,574	115,866	-68,203	34,333

PV COMMUNITY SERVICES DISTRICT

Balance Sheet

As of January 31, 2022

Accrual Basis

	Jan 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Cash	
100 <input type="checkbox"/> Petty Cash	368
102 <input type="checkbox"/> Checking	217,254
110 <input type="checkbox"/> ResFunds/L.A.I.F.	605
Total Cash	218,227
111 <input type="checkbox"/> LAIF Fair Market Value	89
Total Checking/Savings	218,316
Accounts Receivable	
120 <input type="checkbox"/> Accounts Receivable	21,542
Total Accounts Receivable	21,542
Other Current Assets	
125 <input type="checkbox"/> Due from RPMWC	37,085
140 <input type="checkbox"/> Prepaid Insurance	6,177
140.6 <input type="checkbox"/> PrePaid Wkrs Comp Ins	11,001
Total Other Current Assets	54,263
Total Current Assets	294,121
Fixed Assets	2,927,420
Other Assets	
196 <input type="checkbox"/> Deferred Outflows of Resources	1,262,252
Total Other Assets	1,262,252
TOTAL ASSETS	4,483,792
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 <input type="checkbox"/> Accounts Payable	119,474
Total Accounts Payable	119,474
Other Current Liabilities	
201.6 <input type="checkbox"/> Pre-Paid Customer Fees	24,676
205 <input type="checkbox"/> Accrued State Payroll Taxes	-0
Total Other Current Liabilities	24,676
Total Current Liabilities	144,150
Long Term Liabilities	1,547,317
Total Liabilities	1,691,467
Equity	
460 <input type="checkbox"/> Retained Earnings	2,664,888
Net Income	127,436
Total Equity	2,792,325
TOTAL LIABILITIES & EQUITY	4,483,792

PV COMMUNITY SERVICES DISTRICT
Profit & Loss Budget Performance
January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
661 Sewer Charges	37,373	37,373	261,614	261,614	448,481
661.5 Security Patrol Charges	44,829	44,829	313,804	313,804	537,949
662 Property Tax	19,196	9,583	65,568	67,083	115,000
662.1 Connection Fees	0	0	0	0	0
663 Interest	25	417	624	2,917	5,000
663.1 LAIF Fair Market Value Revenue	0	0	0	0	0
664 Other	383	451	139,742	3,158	5,413
665 Security Gate Charge	35,062	35,062	245,434	245,434	420,744
666.5 RFID Tags	575	583	5,450	4,083	7,000
667 Delinquent Charges	397	0	1,605	0	0
668 Vacant Lot/Sewer Availability	396	396	2,772	2,772	4,752
670 Reimbursement Revenue	0		5,180		
Total Income	138,238	128,695	1,041,792	900,864	1,544,339
Gross Profit	138,238	128,695	1,041,792	900,864	1,544,339
Expense					
Depreciation	10,092	10,091	70,644	70,639	121,095
Dwelling Live	675	683	4,726	4,783	8,200
Electrical Utilities	4,100	517	28,214	19,602	22,189
Equipment Rentals	0	42	0	292	500
Group Health Ins.	5,894	7,049	47,420	49,344	84,590
Liability Insurance	3,908	3,753	27,357	26,273	45,040
Miscellaneous Expense	4,128	1,100	13,680	7,698	13,197
Office Expense	3,110	2,169	17,643	15,180	26,022
Operator Contract Services	5,500	5,500	38,500	38,500	66,000
Payroll Taxes	5,566	5,033	28,724	35,228	60,390
PERS Retirement	3,838	4,555	94,421	102,222	124,997
Repairs & Maintenance	14,708	9,724	92,913	68,064	116,682
Salaries	50,657	52,946	338,435	370,621	635,350
Security Expense	1,149	453	5,017	3,167	5,430
Uniforms	159	267	3,137	1,867	3,200
Vehicles	976	756	6,566	5,294	9,076
Workers' Comp. Insurance	1,328	1,577	9,793	11,037	18,920
6560 Payroll Expenses	0		0		
701 Drainage	300	833	3,300	5,833	10,000
712.1 State Maint. Fee	0	0	27,109	24,420	24,420
730 Water Tests & Analysis	398	720	5,949	5,040	8,640
815 Fees	33	222	4,823	1,555	2,666
816 Engineering	0	542	5,175	3,792	6,500
818 Schools & Meetings	503	575	4,202	4,025	6,900
819 Accounting	0	0	10,500	10,000	10,000
820 Legal	9,645	2,500	26,104	17,500	30,000
821.2 SGMA Technical Study	0	0	0	50,000	50,000
921 Guard Houses /Roadway Lease	0	0	2	2	2
Total Expense	126,668	111,606	914,356	951,978	1,510,006
Net Ordinary Income	11,570	17,089	127,436	-51,114	34,333
Net Income	11,570	17,089	127,436	-51,114	34,333

A/R Aging Summary

As of February 24, 2022

	<u>Current</u>	<u>1 - 60</u>	<u>61 - 120</u>	<u>121 - 180</u>	<u>> 180</u>	<u>TOTAL</u>
CSD-001	0.00	-592.00	-592.00	-592.00	-1,480.00	-3,256.00
CSD-002	0.00	-2,960.00	0.00	0.00	0.00	-2,960.00
CSD-003	0.00	-2,664.00	0.00	0.00	0.00	-2,664.00
CSD-004	0.00	-1,540.00	0.00	0.00	0.00	-1,540.00
CSD-005	0.00	0.00	0.00	-1,453.00	0.00	-1,453.00
CSD-006	0.00	-12.00	-592.00	-296.00	0.00	-900.00
CSD-007	0.00	0.00	0.00	-829.00	0.00	-829.00
CSD-008	0.00	-578.00	-233.00	0.00	0.00	-811.00
CSD-009	0.00	-803.00	0.00	0.00	0.00	-803.00
CSD-010	0.00	-578.00	-179.00	0.00	0.00	-757.00
CSD-011	0.00	-568.00	-73.00	0.00	0.00	-641.00
CSD-012	0.00	-592.00	0.00	0.00	0.00	-592.00
CSD-013	0.00	-592.00	0.00	0.00	0.00	-592.00
CSD-014	0.00	-550.00	0.00	0.00	0.00	-550.00
CSD-015	0.00	0.00	-340.23	0.00	0.00	-340.23
CSD-016	0.00	-331.00	0.00	0.00	0.00	-331.00
CSD-017	0.00	-320.54	0.00	0.00	0.00	-320.54
CSD-018	0.00	-304.00	0.00	0.00	0.00	-304.00
CSD-019	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-020	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-021	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-022	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-023	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-024	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-025	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-026	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-027	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-028	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-029	-296.00	0.00	0.00	0.00	0.00	-296.00
CSD-030	0.00	-296.00	0.00	0.00	0.00	-296.00
CSD-031	0.00	-295.00	0.00	0.00	0.00	-295.00
CSD-032	0.00	-289.00	0.00	0.00	0.00	-289.00
CSD-033	0.00	-289.00	0.00	0.00	0.00	-289.00
CSD-034	0.00	0.00	0.00	0.00	-276.00	-276.00
CSD-035	0.00	-268.00	0.00	0.00	0.00	-268.00
CSD-036	0.00	-212.00	0.00	0.00	0.00	-212.00
CSD-037	0.00	-202.00	0.00	0.00	0.00	-202.00
CSD-038	0.00	-192.00	0.00	0.00	0.00	-192.00
CSD-039	0.00	-97.00	0.00	0.00	0.00	-97.00
CSD-040	-16.00	0.00	0.00	0.00	0.00	-16.00
CSD-041	0.00	-8.00	0.00	0.00	0.00	-8.00
CSD-042	0.00	-7.00	0.00	0.00	0.00	-7.00
CSD-043	0.00	-7.00	0.00	0.00	0.00	-7.00
CSD-044	0.16	0.00	0.00	0.00	0.00	0.16
CSD-045	7.00	0.00	0.00	0.00	0.00	7.00

A/R Aging Summary

As of February 24, 2022

CSD-046	7.00	0.00	0.00	0.00	0.00	7.00
CSD-047	12.00	0.00	0.00	0.00	0.00	12.00
CSD-048	12.00	0.00	0.00	0.00	0.00	12.00
CSD-049	12.00	0.00	0.00	0.00	0.00	12.00
CSD-050	16.00	0.00	0.00	0.00	0.00	16.00
CSD-051	12.00	13.45	0.00	0.00	0.00	25.45
CSD-052	54.00	0.00	0.00	0.00	0.00	54.00
CSD-053	146.00	0.00	0.00	0.00	0.00	146.00
CSD-054	196.00	0.00	0.00	0.00	0.00	196.00
CSD-055	199.87	0.00	0.00	0.00	0.00	199.87
CSD-056	202.00	0.00	0.00	0.00	0.00	202.00
CSD-057	202.00	0.00	0.00	0.00	0.00	202.00
CSD-058	202.00	0.00	0.00	0.00	0.00	202.00
CSD-059	202.00	0.00	0.00	0.00	0.00	202.00
CSD-060	202.00	0.00	0.00	0.00	0.00	202.00
CSD-061	202.00	0.00	0.00	0.00	0.00	202.00
CSD-062	202.00	2.00	0.00	0.00	0.00	204.00
CSD-063	205.14	0.00	0.00	0.00	0.00	205.14
CSD-064	296.00	0.00	0.00	0.00	0.00	296.00
CSD-065	296.00	0.00	0.00	0.00	0.00	296.00
CSD-066	296.00	0.00	0.00	0.00	0.00	296.00
CSD-067	296.00	0.00	0.00	0.00	0.00	296.00
CSD-068	296.00	0.00	0.00	0.00	0.00	296.00
CSD-069	296.00	0.00	0.00	0.00	0.00	296.00
CSD-070	296.00	0.00	0.00	0.00	0.00	296.00
CSD-071	296.00	0.00	0.00	0.00	0.00	296.00
CSD-072	296.00	0.00	0.00	0.00	0.00	296.00
CSD-073	296.00	0.00	0.00	0.00	0.00	296.00
CSD-074	296.00	0.00	0.00	0.00	0.00	296.00
CSD-075	296.00	0.00	0.00	0.00	0.00	296.00
CSD-076	296.00	0.00	0.00	0.00	0.00	296.00
CSD-077	296.00	0.00	0.00	0.00	0.00	296.00
CSD-078	296.00	0.00	0.00	0.00	0.00	296.00
CSD-079	296.00	0.00	0.00	0.00	0.00	296.00
CSD-080	296.00	0.00	0.00	0.00	0.00	296.00
CSD-081	296.00	0.00	0.00	0.00	0.00	296.00
CSD-082	296.00	0.00	0.00	0.00	0.00	296.00
CSD-083	296.00	0.00	0.00	0.00	0.00	296.00
CSD-084	296.00	0.00	0.00	0.00	0.00	296.00
CSD-085	296.00	0.00	0.00	0.00	0.00	296.00
CSD-086	296.00	0.00	0.00	0.00	0.00	296.00
CSD-087	296.00	0.00	0.00	0.00	0.00	296.00
CSD-088	296.00	0.00	0.00	0.00	0.00	296.00
CSD-089	296.00	0.00	0.00	0.00	0.00	296.00
CSD-090	296.00	0.00	0.00	0.00	0.00	296.00
CSD-091	296.00	0.00	0.00	0.00	0.00	296.00
CSD-092	296.00	0.00	0.00	0.00	0.00	296.00

A/R Aging Summary

As of February 24, 2022

CSD-093	296.00	0.00	0.00	0.00	0.00	296.00
CSD-094	296.00	0.00	0.00	0.00	0.00	296.00
CSD-095	296.00	0.00	0.00	0.00	0.00	296.00
CSD-096	296.00	0.00	0.00	0.00	0.00	296.00
CSD-097	296.00	0.00	0.00	0.00	0.00	296.00
CSD-098	296.00	0.00	0.00	0.00	0.00	296.00
CSD-099	296.00	0.00	0.00	0.00	0.00	296.00
CSD-100	296.00	0.00	0.00	0.00	0.00	296.00
CSD-101	296.00	0.00	0.00	0.00	0.00	296.00
CSD-102	296.00	0.00	0.00	0.00	0.00	296.00
CSD-103	296.00	0.00	0.00	0.00	0.00	296.00
CSD-104	296.00	0.00	0.00	0.00	0.00	296.00
CSD-105	296.00	0.00	0.00	0.00	0.00	296.00
CSD-106	296.00	0.00	0.00	0.00	0.00	296.00
CSD-107	296.00	0.00	0.00	0.00	0.00	296.00
CSD-108	296.00	0.00	0.00	0.00	0.00	296.00
CSD-109	296.00	0.00	0.00	0.00	0.00	296.00
CSD-110	296.00	0.00	0.00	0.00	0.00	296.00
CSD-111	296.00	0.00	0.00	0.00	0.00	296.00
CSD-112	296.00	0.00	0.00	0.00	0.00	296.00
CSD-113	296.00	0.00	0.00	0.00	0.00	296.00
CSD-114	296.00	0.00	0.00	0.00	0.00	296.00
CSD-115	296.00	0.00	0.00	0.00	0.00	296.00
CSD-116	296.00	0.00	0.00	0.00	0.00	296.00
CSD-117	296.00	0.00	0.00	0.00	0.00	296.00
CSD-118	296.00	0.00	0.00	0.00	0.00	296.00
CSD-119	296.00	0.00	0.00	0.00	0.00	296.00
CSD-120	296.00	0.00	0.00	0.00	0.00	296.00
CSD-121	296.00	0.00	0.00	0.00	0.00	296.00
CSD-122	296.00	0.00	0.00	0.00	0.00	296.00
CSD-123	296.00	0.00	0.00	0.00	0.00	296.00
CSD-124	296.00	0.00	0.00	0.00	0.00	296.00
CSD-125	296.00	0.00	0.00	0.00	0.00	296.00
CSD-126	296.00	0.00	0.00	0.00	0.00	296.00
CSD-127	296.00	0.00	0.00	0.00	0.00	296.00
CSD-128	296.00	0.00	0.00	0.00	0.00	296.00
CSD-129	296.00	0.00	0.00	0.00	0.00	296.00
CSD-130	296.00	0.00	0.00	0.00	0.00	296.00
CSD-131	296.00	0.00	0.00	0.00	0.00	296.00
CSD-132	296.00	0.00	0.00	0.00	0.00	296.00
CSD-133	296.00	1.00	0.00	0.00	0.00	297.00
CSD-134	296.00	7.00	0.00	0.00	0.00	303.00
CSD-135	308.00	0.00	0.00	0.00	0.00	308.00
CSD-136	308.00	0.00	0.00	0.00	0.00	308.00
CSD-137	308.00	0.00	0.00	0.00	0.00	308.00
CSD-138	321.00	0.00	0.00	0.00	0.00	321.00
CSD-139	296.00	25.00	0.00	0.00	0.00	321.00

A/R Aging Summary

As of February 24, 2022

CSD-140	332.00	0.00	0.00	0.00	0.00	332.00
CSD-141	202.00	200.00	0.00	0.00	0.00	402.00
CSD-142	206.00	206.00	0.00	0.00	0.00	412.00
CSD-143	296.00	126.00	0.00	0.00	0.00	422.00
CSD-144	502.00	0.00	0.00	0.00	0.00	502.00
CSD-145	296.00	271.00	0.00	0.00	0.00	567.00
CSD-146	592.00	0.00	0.00	0.00	0.00	592.00
CSD-147	296.00	296.00	0.00	0.00	0.00	592.00
CSD-148	296.00	296.00	0.00	0.00	0.00	592.00
CSD-149	592.00	0.00	0.00	0.00	0.00	592.00
CSD-150	296.00	296.00	0.00	0.00	0.00	592.00
CSD-151	296.00	296.00	0.00	0.00	0.00	592.00
CSD-152	296.00	296.00	0.00	0.00	0.00	592.00
CSD-153	296.00	296.00	0.00	0.00	0.00	592.00
CSD-154	296.00	296.00	0.00	0.00	0.00	592.00
CSD-155	618.00	0.00	0.00	0.00	0.00	618.00
CSD-156	296.00	328.56	0.00	0.00	0.00	624.56
CSD-157	202.00	426.22	0.00	0.00	0.00	628.22
CSD-158	966.00	0.00	0.00	0.00	0.00	966.00
CSD-159	296.00	624.95	78.00	0.00	0.00	998.95
CSD-160	296.00	659.79	111.78	0.00	0.00	1,067.57
CSD-161	202.00	455.14	453.85	77.73	0.00	1,188.72
CSD-162	296.00	658.76	296.00	0.00	0.00	1,250.76
CSD-163	112.00	262.20	262.92	242.48	560.07	1,439.67
CSD-164	202.00	458.29	453.95	427.23	202.00	1,743.47
CSD-165	346.00	664.94	625.99	286.00	0.00	1,922.93
CSD-166	296.00	669.68	665.02	626.03	296.00	2,552.73
CSD-167	202.00	472.63	474.10	437.23	999.99	2,585.95
CSD-168	9,224.00	75.00	0.00	0.00	0.00	9,299.00
	<u>43,182.17</u>	<u>-9,426.93</u>	<u>1,412.38</u>	<u>-1,073.30</u>	<u>302.06</u>	<u>34,396.38</u>

Notice of Violation Records

Date:	Time of NOV:	Resident Name:	Violator Name:	Vehicle:	Location of Violation:	Type of Violation:	Letter Sent:	Prior Violations
11/8/21	2:02 AM	Hashim	Hashim	Blk Infiniti QX50	16041 El Tae Rd	No Pass Displayed/Overnight parking		
11/8/21	2:02 AM	Hashim	Hashim	Lexus NX300H	16041 El Tae Rd	No Pass Displayed/Overnight parking		Oct'20, Nov'20
11/8/21	2:28 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking		Oct'20
11/22/21	11:31 AM	PVCC	Michael Piraino	Red Porsche Macan	Luiseno Circle Drive	No Pass Displayed/Overnight parking		Jul'20
11/23/21	2:36 AM	Thomas MacMurray	Thomas MacMurray	White Chrysler 200	32567 Womsi Rd	No Pass Displayed/Overnight parking		Aug'20
11/30/21	1:15 AM	Anderson	Eric Gibson	Toyota Yaris	32515 Luiseno Drive	No Pass Displayed/Overnight parking	NOV Warning	
11/30/21	1:30 AM	Calac	Paul Calac	White Chevy Silverado	16025 El Tae Rd	No Pass Displayed/Overnight parking	NOV Warning	
12/3/21	2:11 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	NOV Warning	
12/16/21	2:30 AM	Peterson	Emma Peterson	Gray Hyundai	16033 Tukwut Ct	No Pass Displayed/Overnight parking	NOV Warning	
12/19/21	2:28 AM	Esparza	Guest of Esparza	White Lincon	32204 Ushla	No Pass Displayed/Overnight parking	NOV Warning	
1/7/22	2:14 AM	Sturdivant	Sturdivant	Tan Beetle VW	16005 Tukwut	No Pass Displayed/Overnight parking	X	
1/14/22	2:45 AM	PVCC Employee	Melinda R. Garcia	Silver Jeep	Front Gate	Came in Contact w/ Barrier Arm	X	
1/15/22	2:13 AM	Peterson	Peterson	White Lexus	16033 Tukwut Ct	No Pass Displayed/Overnight parking	X	
1/22/22	10:30 PM	McGee	McGee	White F-250	16061 El Tae Rd	No Pass Displayed/Overnight parking	X	
1/24/22	7:53 AM	PVCC	Dial	Royal Cup Delivery Truck	Rear Gate	Gate Crasher	X	
2/4/22	7:27 AM	Unknown	Unknown	White Utility Truck	Rear Gate	Gate Crasher		Vehicle not located
2/13/22	2:23 AM	Guest	Peterson	White Tyta Prius	16033 Tukwut Ct	Parked more than 7 days in 30 day period	Todd spoke to resident	
2/15/22	2:18 AM	Thomas MacMurray	Thomas MacMurray	White Chrysler 200	32567 Womsi Rd	No Pass Displayed/Overnight parking	X	Nov'21

**Letters sent out for all NOV's starting 1/1/2022

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

SECURITY REPORT

January 15 2022 – February 15 2022

Pauma Valley CSD Security Department Personnel		
Name	Call Sign	Billet
Officer Todd Albert	1L2	Patrolman / Department Supervisor
Officer Gerardo Gonzalez	1L3	Patrolman
Officer Bryan Chau	1L4	Patrolman
Officer German Colin	1L5	Patrolman
Officer Dale Easter	1L6	Patrolman
Officer Luis Orozco	1L7	Patrolman / Gate Attendant
Matthew Carson	C1	Senior Gate Attendant
Hector Figueroa	C1	Gate Attendant
Kenneth Thielke	C1	Gate Attendant
Eduardo Aguilar	C1	Gate Attendant
Christopher Phan	C1	Gate Attendant

Vehicle Maintenance Report

Both units passed visual inspections this month. Tesla 01 has two warning lights; one for uneven tire wear on the rear, and second for low windshield wiper fluid. Tesla 01 also recently had a headlight go out. It started to operate on its own but is now dimmer than usual. Tesla 01 also has a scheduled warranty service coming up for the plastic trim around the driver seat as well as the B-pillar coming loose, door straps inside both front doors causing a wind noise, and a loose bolt in the driver fender. Tesla 02 has been serviced under warranty for some of the interior panels coming loose as well but will need to be looked at again as the steering wheel is starting to show signs of bubbling.

- Tesla 01 (12,463) – Has two warning lights as well as some issues that need to be addressed.
- Tesla 02 (11,645) – Passed all inspection this month.

German Colin, Vehicle Maintenance Officer

Gate Report

Recently guest list protocols were revised to ensure accuracy of passes issued. Front Gate barrier arm breakage has been diagnosed by CGS, this repair will be completed as soon as the parts are in stock. CGS has indicated that it should be available in the next week. Other gate and barrier arm equipment is operating normally. Patrol continues actively watching and listening for any service or gardening noise violations during the restricted hours of Saturday and Sunday. Gate Attendants continue to work on advising all potential violators of these rules.

Matthew Carson, Gate Supervisor

HIGHLIGHTS

- **January 16th 2022 at 0956 – Alarm.** Officer Gonzalez responded to an alarm call at Saint Francis Church. Upon arrival, Officer Gonzalez noticed the church was occupied and in service. Officer Gonzalez did a routine check and made sure everything was normal.
- **January 18th 2022 at 0420 – Medical.** Officer Albert responded to a medical call on Pauma Valley Drive. Paramedics evaluated the resident who had a fever but did not transport to the hospital.
- **January 18th 2022 at 1344 – Gate Runner.** Officer Gonzalez responded to a call for a gate runner through the Back Gate. Officer Gonzalez patrolled the community but was unable to find any vehicles matching the description. Control One logged the vehicle information and sent to the District Office.
- **January 19th 2022 at 0905 – Gate Crasher.** Officer Easter responded to a call for a gate crasher through the Back Gate. Officer Easter made contact with the motorist who had the arm come down on their helmet. The motorist stated they will be filing a claim with the District Office as the arm had broken a piece off the back of their helmet. Control One saved the video footage and sent it to the District Office.
- **January 22nd 2022 at 0603 – Other.** During routine patrol, Officer Gonzalez noticed a some branches in the middle of Pauma Valley Drive. Officer Gonzalez moved the branches out of the roadway.
- **January 22nd 2022 at 1222 – Resident Concern.** Officer Easter responded to a call at North Coast Church for uninvited people at the park on church property. Officer Easter made contact with the individuals who left with no complications.
- **January 22nd 2022 at 1422 – Resident Concern.** Officer Easter responded to a call on Sukat Trail for service workers working past allowed service hours, which ends at 1400 on Saturdays. Officer Easter made contact with the gardeners who stated they were patching up a part of the grass and would be done as soon as possible. Officer Easter permitted them to finish and parked nearby until they were done.
- **January 23rd 2022 at 0632 – Lift Assist.** Officer Albert responded to a lift assist call on Pauma Valley Drive. The resident had slipped onto the floor but had no injuries. Officer Albert successfully lifted the resident back up and assisted them into the kitchen. No medical attention or injuries occurred.
- **January 23rd 2022 at 1247 – Other.** Officer Gonzalez responded to a call at the Country Club for a dispute with a employee. Upon arrival, Officer Gonzalez spoke with the front office staff and was informed the individual got upset during a performance review. The individual is now on the restricted list.
- **January 24th 2022 at 0738 – Gate Crasher.** Officer Chau responded to a call for a gate crasher at the Back Gate. Officer Chau made contact with the driver at the Country Club where information was logged and an NOV was issued.
- **January 24th 2022 at 0848 – Traffic Collision.** During routine patrol, Officer Gonzalez noticed a vehicle losing a tire and pulling off to the side of Cole Grade Road. Officer Gonzalez made contact with the driver and asked if they needed any medical attention or assistance. The driver denied and said they were fine.

- **January 24th 2022 at 0943 – Alarm.** Officer Gonzalez responded to an alarm call at Saint Francis Church. Upon arrival, Officer Gonzalez spoke with several members of the church who stated they were dropping off supplies but were unable to successfully disable the alarm as the code was not working. Officer Gonzalez did a routine check and saw nothing unusual.
- **January 25th 2022 at 1002 – Public Assist.** Officer Gonzalez responded to a call for a dead coyote at the Back Gate. Officer Gonzalez pushed the coyote off the roadway and notified animal control.
- **January 26th 2022 at 0531 – Alarm.** Officer Albert responded to an alarm on Pauma Heights Road. Officer Albert patrolled the house but did not find any signs of forced entry. Officer Albert contacted the resident back and informed them of this.
- **January 26th 2022 at 1644 – Public Assist.** Officer Easter responded to a call at the Front Gate for a guest checking in at the cottages but had not received their room keys due to the main office being closed. Officer Easter made contact with the Country Club and successfully picked up the guest's keys.
- **January 27th 2022 at 0810 – Other.** Officer Albert and Officer Easter responded to a call for a deer at The Pauma School. Officer Albert spoke to staff at The Pauma School and was informed the deer belonged to an individual in the groves. The deer followed patrol to The District Office and would not leave. Both officers attempted to scare the deer out of the area, but the deer attacked them. Both suffered minor injuries in the process and medical attention was received. Sheriffs were called and were able to escort the deer away.
- **January 28th 2022 at 1850 – Medical.** Officer Gonzalez responded to a medical call on Happy Hollow Lane. A resident was feeling faint and their sister stated the resident had been acting irregular. Paramedics transported the individual to the hospital.
- **January 28th 2022 at 1851 – Lift Assist.** As Officer Gonzalez was responding to a medical call, Control One received a call for a lift assist on Pauma Valley Drive. Officer Gonzalez advised Control One to contact CalFire for assistance.
- **January 29th 2022 at 1537 – Resident Concern.** Officer Easter responded to a call from a resident stating they received an email from Dwelling Live for a guest they were not supposed to get. The guest is also restricted on another resident's list. Officer Easter patrolled the community but was unable to find the vehicle matching the description. Vehicle information was logged.
- **January 30th 2022 at 2029 – Suspicious Activity.** During routine patrol, Officer Chau and Officer Orozco noticed two vehicles parked at The Pauma School. Officer Chau made contact with both drivers who stated one had brought the other food and they were just eating.
- **January 31st 2022 at 1649 – Medical.** Officer Orozco and Officer Gonzalez responded to a suspicious individual at The Pauma Village. Upon arrival, both units made contact with the individual who stated their legs hurt and asked patrol to call for assistance. As Officer Orozco was on the phone with the 911 dispatch, a customer of the market gave the individual some change. The individual then proceeded into the market, where they purchased a few things and left westbound on Highway 76. Paramedics arrived and tried talking to the individual but they ignored them and continued down Highway 76.
- **February 1st 2022 at 0320 – Suspicious Activity.** Officer Albert responded to a call for a suspicious individual parked in front of the ATM machine of the Pauma Village. Officer Albert made

contact with the driver who stated they had run out of gas and were unable to make it to a gas station. Officer Albert had the individual move their car under the light towards Highway 76 where Control One was able to keep an eye on them as they called for help.

- **February 1st 2022 at 1447 – Suspicious Activity.** Officer Gonzalez responded to a call for a resident possibly sleeping in a tent in a home that has power shut off. The resident has been told they were not allowed to be on the premises due to a recent fire. Officer Gonzalez patrolled the house but was unable to find anyone on scene.
- **February 1st 2022 at 2226 – Medical.** Officer Chau responded to an unknown medical on Pauma Valley Drive. Upon arrival, the resident stated the emergency button was accidentally pressed. No one needed medical attention or was transported to the hospital.
- **February 4th 2022 at 0834 – Public Assist.** Officer Gonzalez responded to a call for a trailer blocking the Pauma Heights Gate. Officer Gonzalez made contact with the driver who stated they were unable to turn around. Officer Gonzalez escorted the trailer through the community and out the Back Gate.
- **February 4th 2022 at 0917 – Gate Crasher.** Officer Gonzalez responded to a call for a gate crasher through the Back Gate. Officer Gonzalez patrolled the community but was unable to find any vehicles matching the description. Vehicle information was logged and sent to the District Office.
- **February 5th 2022 at 1300 – Traffic Collision.** During routine patrol, Officer Chau noticed a vehicle on the side of Highway 76 up against a telephone pole. Officer Chau made contact with the driver who stated they pulled to the side and had gotten stuck in soft dirt but a tow truck was already on the way. Officer Chau logged the vehicle information and confirmed a tow truck's arrival shortly after.
- **February 5th 2022 at 1406 – Resident Concern.** Officer Chau responded to a call on Wiskon Way East for service workers working past service hours, which ends at 1400 on Saturdays. Officer Chau made contact with the workers who stated they were cutting bricks earlier but were just laying bricks and were almost finished. Officer Chau permitted them to finish up as long as they kept the noise down and finished within ten minutes. Officer Chau checked back on the workers later and confirmed they had already left the house.
- **February 5th 2022 at 1731 – Trespassing.** Officer Chau responded to a call for two dirt bikes entering the Back Gate through the bushes. Officer Chau drove towards Pauma View, where he watched the two bikes ride into the groves. This has been an on-going issue and patrol has been unable to make contact with the dirt bike drivers. Control One saved the video footage and sent it to the District Office.
- **February 5th 2022 at 1828 – Suspicious Activity.** Officer Chau responded to a call at the Pauma Building for people having a party in the upper parking lot. Upon arrival, Officer Chau noticed an RV parked alongside another vehicle in the upper parking lot. Officer Chau made contact with both drivers who stated the vehicle had ran out of gas and the driver of the RV was giving them some gas. Both left shortly after.
- **February 6th 2022 at 1318 – Resident Concern.** Officer Gonzalez responded to a call on Womsi Road for an individual with a slingshot. Officer Gonzalez patrolled the area but did not see any suspicious individuals. The resident that called stopped Officer Gonzalez and informed that the

individual was near Hole 14. Officer Gonzalez drove towards Hole 14 where he saw a father and child walking away but did not see any signs of a slingshot.

- **February 7th 2022 at 0034 – Other.** During routine patrol, Officer Chau and Officer Colin noticed a large amount of water flowing down the riverbed of the airport. Both officers called the Utility on call Staff to check for any leaks. Utility staff confirmed there were no leaks and the water was possibly coming from Lake Henshaw .
- **February 10th 2022 at 1043 – Process Server.** Officer Gonzalez responded to a process server on Luiseno Circle Drive. Officer Gonzalez successfully escorted the agent to and from the address with no complications.
- **February 10th 2022 at 2021 – Resident Concern.** Officer Colin responded to a call on Pauma Valley Drive for a resident looking for their husband. The husband had been drinking with their friends and had taken off. Officer Colin patrolled the community but was unable to locate the resident’s husband. As Officer Colin arrived to inform the resident, the husband’s vehicle was back in the driveway.
- **February 11th 2022 at 1425 – Suspicious Activity.** During routine patrol, Officer Chau noticed a vehicle pulled over on Highway 76 alongside the white fence of the community. As Officer Chau attempted to make contact with the driver, the vehicle took off. Officer Chau logged the vehicle information.
- **February 11th 2022 at 2130 – Resident Concern.** Officer Colin and Officer Orozco responded to a call on Pauma Valley Drive for a resident hearing a suspicious noise outside their house. Both officers patrolled the residence but were unable to see anything unusual. Both officers advised the resident to call back if they were to hear anything again.
- **February 12th 2022 at 1403 – Resident Concern.** Officer Chau responded to a call on Wiskon Way East for service workers working past service hours, which ends at 1400 on Saturdays. Officer Chau made contact with the workers who stated they were getting ready to head out. Officer Chau confirmed the workers were packing up upon arrival.
- **February 12th 2022 at 1423 – Public Assist.** During routine patrol, Officer Chau noticed a hose attached to a tree with the water running. Officer Chau made contact with the resident and confirmed they were aware of the running water. The resident stated their gardener possibly left the hose out but would check it out.
- **February 12th 2022 at 1424 – Other.** Officer Chau responded to a call for a water leak on Pauma Valley Drive. Officer Chau advised Control One to call Utility on call staff to investigate.
- **February 13th 2022 at 1218 – Suspicious Activity.** Officer Gonzalez responded to a call at the Country Club for a suspicious individual walking around the parking lot. Officer Gonzalez made contact with the individual who stated their dad had driven away and left them but needed a minute before they walked home. Officer Gonzalez informed the front office staff where they said they would call the dad to see what happened.
- **February 13th 2022 at 1526 – Medical.** Officer Gonzalez responded to a call for CalFire entering the Back Gate with reason unknown and nothing over the scanner. Officer Gonzalez patrolled the community but was unable to locate CalFire. Shortly after, CalFire was seen leaving the Pauma Heights Gate.

- February 14th 2022 at 1429 – Resident Concern.** Officer Gonzalez responded to a call on Womsi Road from a resident who had received threatening text messages. Officer Gonzalez advised the resident to contact the Sheriffs. Sheriffs arrived and informed the resident of possible scams and ways in which people obtain personal information through these scams.
- February 14th 2022 at 2151 – Resident Concern.** Officer Chau and Officer Orozco responded to a call on Pauma Valley Drive for a resident hearing a suspicious noise outside their house. The resident’s nephew had checked their Ring doorbell camera but did not see anything. Both officers patrolled the house but did not find anything unusual. Both officers advised the resident to call back if they were to hear anything again.
- February 15th 2022 at 0044 – Suspicious Activity.** During routine patrol, Officer Chau noticed a vehicle and a tow truck attempting to tow a vehicle from Serrato’s Automotive. Officer Chau made contact with the driver of the vehicle who stated they had permission from Serrato’s Automotive. Officer Chau logged the individual’s information as well as all three vehicles involved.
- February 15th 2022 at 0218 – Notice Of Violation.** Officer Chau issued an NOV for parking with no pass displayed on Womsi Road.
- February 15th 2022 at 2157 – Suspicious Activity.** Officer Chau responded to a call for an elderly person at the Pauma Heights Gate, possibly in distress. Officer Chau made contact with the individual who stated they pulled up to another gate where two individuals grabbed their phone and told them to leave. The individual asked Officer Chau to contact their spouse. The spouse informed that the individual had hit a fence and the people who had their phone were trying to contact the spouse for help as they did not think the individual was able to drive safely. Sheriffs were called out and were able to obtain the phone and guide them safely back home to Valley Center.

RFID Entries					
Front Gate		Center Gate		Back Gate	
6,392		548		3,635	
Dispatch By Location					
Inside PVCCE	Oak Tree	School	Business Dist.	PVCC	HWY 76
30	1	1	7	3	2
Highlights by Shift Periods					
A: 2200-0600		B: 0600-1400		C: 1400-2200	
7		19		21	

PVCSD Patrol – Building Checks				
Location	Unsecured Door	Fire Alarm	Burglary Alarm	Officer Check
			459A	1153
Country Club(CC)				
Greens Maintenance(GM)				
Community Church(CO)	6			41
Gravel Yard(GY)	1			10
Saint Francis(SF)	1		5	70
Pauma School(PS)	6			34
Pauma Building(PB)	5			27
Airport Hangars(AH)	3			2
Treatment Plant(TP)				30
Pauma Village(PV)	2			25
Residential Houses/Other	2		1	

Patrol Activity				Gate Activity	
				Activity/Malfunctions	Totals
Medicals	4	Resident Concern	12		
Welfare Checks		Suspicious Activity	6	Unresponsive	2
Lift Assist	2	Noise Complaint		Will Not Close	4
Domestic Dispute		Process Server	1	False Read	2
Traffic Collisions	2	911 Hang up Call		Loss of Controls	0
Gate Runner/ Gate Crashers	4	Loose Pets		Video Loss	2
Public Assists	4	Snake Call		Device Entries	10,575
Jump Start		Trespassing	1	Passes Issued	2,181

Acronym Legend					
Acronym	Definition	Acronym	Description		
459	Burglary penal code	AFA	Asian Female Adult		
AMA	Against Medical Advise	AMA	Asian Male Adult		
BOLO	Be on the Lookout	AFJ	Asian Female Juvenile		
CHP	California Highway Patrol	AMJ	Asian Male Juvenile		
DOB	Date of Birth	BFA	Black Female Adult		
DL	Driver License	BMA	Black Male Adult		
DV	Domestic Violence	BFJ	Black Female Juvenile		
EB	East Bound	BMJ	Black Male Juvenile		
FU	Follow Up	HFA	Hispanic Female Adult		
IVO	In Vicinity Of	HMA	Hispanic Male Adult		
LP	License Plate	HFJ	Hispanic Female Juvenile		
LCD	Luiseno Circle Drive	HMJ	Hispanic Male Juvenile		
NB	North Bound	MFA	Mexican Female Adult		
NLT	No Later Than	MMA	Mexican Male Adult		
PERT	Psychiatric Emergency Response Team	MFJ	Mexican Female Juvenile		
PT	Patient	MMJ	Mexican Male Juvenile		
PVD	Pauma Valley Drive	NAFA	Native American Female Adult		
PVRA	Pauma Valley Roadway Association	NAMA	Native American Male Adult		
ROTR	Rules of the Road	NAFJ	Native American Female Juvenile		
RP	Reporting Party	NAMJ	Native American Male Juvenile		
SB	South Bound	WFA	White Female Adult		
S/O	Sheriff's Office	WMA	White Male Adult		
SR 76	State Route 76/ Highway 76	WFJ	White Female Juvenile		
TC	Traffic Collision	WMJ	White Male Juvenile		
UTL	Unable to Locate				
WB	West Bound				
WWE	Wiskon Way East				
WWW	Wiskon Way West				
YOA	Years of Age				
Unresponsive	the gate does not open for an RFID				
Will Not Close	the gate does not close when it is supposed to				
False Signal	the alarm goes off in the Front Gate for no discernable reason				
Loss of Controls	gate attendant cannot open the gates remotely				
Video Loss	occurs when the gate attendant cannot see the feeds from the Center or Back Gates				
Notice of Violation	1	Other	6	Pass Entries	3,883

PAUMA VALLEY COMMUNITY SERVICES DISTRICT

General Manager's Report

February 28, 2022

Bobby Graziano, General Manager

Cash Flow

The table below shows a projection of the District's cash position.

	Feb	Mar	Apr	May	Jun	FY2022-23	FY2023-24	FY2024-25
Total Revenue	\$128,695	\$128,695	\$128,695	\$128,695	\$128,695	\$1,575,226	\$1,606,730	\$1,638,865
Depreciation Add Back	\$10,091	\$10,091	\$10,091	\$10,091	\$10,091			
Annual SDG&E Savings						\$17,500	\$17,500	\$17,500
Annual UAL (Savings from Paying Off)						\$86,331	\$92,272	\$96,132
Total Expenses	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$115,864	-\$1,432,084	-\$1,475,047	-\$1,519,298
Solar Project			-\$44,600	-\$21,300				
Balance on Charging Stations					-\$13,537			
SGMA			-\$50,000					
Sewer Line Cleaning and Video				-\$53,872		-\$25,000	-\$25,000	-\$25,000
Cash at End of Prior Period	\$218,316	\$241,238	\$264,160	\$192,482	\$140,231	\$149,616	\$371,589	\$588,045
Total Cash	\$241,238	\$264,160	\$192,482	\$140,231	\$149,616	\$371,589	\$588,045	\$796,243

Solar Project

Panel and electrical component installation near complete. Century Solar is working with the County to finalize the permit.

Date	Milestone	Amount	Check No
8/17/2021	Down payment per Proposal	\$1,000	38168
8/17/2021	20% Upon Commencement per Proposal	\$44,600	38168
12/16/2021	Due upon delivery of equipment	\$111,500	38487
	Due at installation commencement	\$44,600	
	Due upon completion	\$21,300	

\$223,000

Human Resources

Patrol: Fully staffed with 5, expect one Patrol Officer to leave in April

Gates: Fully staffed with 6, training one Gate Attendant to move over to Patrol

Utility: Fully staffed with 3

Admin: Fully staffed with 4

Sewer Line Jetting Phase 2

Phase 2 of the sewer system jetting and inspection began Feb 14th. At the time of this writing Phase 2 is approximately half complete. The work has been very beneficial and necessary. Areas that needed cleaning were thoroughly cleaned. Staff has a much greater level of knowledge about the system layout and condition.

EDU Audit

Per direction from the Board letters were sent to each of the entities that were impacted by the EDU audit. Graziano met with Scott Shinner of PVCC. Comment letters are expected and will be included with the March packet for the Board to review.

RFID Tag Issuance

Staff is planning to conduct a trial with Pauma Valley Country Club to evaluate if the District, Community and Country Club will experience a benefit from PVCC administering RFID tags to Club Members.

We expect there will be positive benefit with minimal downside. The positive benefits will be:

- Greater productivity from District Staff since RFID tags disrupt the continuity of work flow in the office
- Greater convenience for Members of Pauma Valley Country Club
- Enhanced customer service for Pauma Valley Country Club since they will be able to offer this amenity to Members, and Staff

DRAFT 2022 GM G+I's

General Manager's Recommended 2022 Goals and Initiatives

- Complete the cleaning and video inspection of 100% of the sewer lines within the district
 - Develop a multi-year plan to perform maintenance based on cleaning and video inspection
- Promote and encourage staff to use accrued vacation for rest and relaxation
- Modernize the electrical equipment at Well 39, and Well 37 (match Well 7R2 & 38)
- Work towards replacing CSD by Rancho Pauma in the Groundwater Sustainability Agency (GSA)
- Update the Employee Handbook to comply with current law, and best practice
 - Input to be gathered from all board members, staff, and counsel
- Create a Summary of Benefits that captures the benefits offered to employees
- Attend either the 2022 General Manager Leadership Summit or CSDA's Special District Leadership Academy (SDLA)
- Hold quarterly one-on-one's with each board member (CSD and RPM)
- Maintain and present on a monthly basis a cash flow analysis for CSD
- Have each manager take at least 1 class, seminar, workshop or conference, which enhances their knowledge, skills, and abilities.
 - Courses may be in-house, on-line, or in-person.
- Draft two community letters; one to be sent out after the budget is adopted, and the other to be sent out December 31