

Pauma Valley Community Services District  
33129 Cole Grade Road \* Pauma Valley, CA 92061  
(760) 742-1909 \* (760) 742-1588

## NOTICE OF PUBLIC MEETING

DATE: Monday, December 13, 2021  
TIME: OPEN Session - 10:00 a.m.  
PLACE: 33129 Cole Grade Rd. Pauma Valley, CA 92061  
<https://us02web.zoom.us/j/83995591387>

Phone: (669) 900-6833 Passcode: 839 9559 1387

## AGENDA

### Mission Statement

The Mission of the Pauma Valley Community Services District is to protect the public health and environment of its community by providing effective wastewater management and stormwater drainage control, life safety assistance, security services, and exceptional customer care.

1. Call to Order
2. Roll Call
3. Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
  - a. Minutes of the Special Board Meeting of December 06, 2021
  - b. AB 361 - Hybrid Meetings
4. Open for Public Comments
  - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered.

In the interest of public health and safety this meeting will be held as a hybrid (in-person and virtually). Please note, individuals have a limit of three (3) minutes to make comments and will have the opportunity when called upon by the presiding officer.

5. Board Member Appointment
  - a. The Board will consider appointing two new board members to fill (2) vacancies
6. Oath of Office
  - a. Staff will Swear In Appointed Board Members
7. Appointment of Secretary
  - a. The Board will consider appointing a Secretary
8. Closed Session
  - a. Session With Labor Negotiator
    - i. In accordance with Government Code Sections 54954.5 & 54957.6
    - ii. Agency Designated Representative: Bill Jacobs
    - iii. Unrepresented Employee: General Manager
9. Open Session
  - a. Reportable action(s) from Closed Session
10. Other Business
  - a. Requested items for next or future agendas (Directors and Staff Only)
  - b. Board comments
11. Adjournment
  - a. Special Meeting on January 10, 2022 at 10:00 a.m.
  - b. Regular Meeting on January 24, 2022 at 10:00 a.m.

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the District's Administrative office not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours the office of the District Secretary, 33129 Cole Grade Road, Pauma Valley, California.

To request a disability-related modification or accommodation regarding agendas or attendance, contact Amber Watkins, at [AmberWatkinspvcsd@hotmail.com](mailto:AmberWatkinspvcsd@hotmail.com) at least 48 hours before the meeting.



December 10, 2021

Minutes of a Special Meeting of the Board of Directors of the  
PAUMA VALLEY COMMUNITY SERVICES DISTRICT (PVCSD)

Held on December 06, 2021

Directors Present: Michael Esparza, Bill Jacobs, Bill Schultz, and Jim Cipriano  
Also Present: Michael Martello, Jodie Lawston, Betty Potalivo, John Baxter, Sam Logan,  
Chuck Bandy, General Manager Bobby Graziano, Office Manager Amber  
Watkins, and Administrative Assistant Marissa Fehling

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- 12.1 Call to Order: Regular Meeting was called to order at 12:06 p.m. by President Esparza.
- 12.2 Roll Call: Esparza requested a Roll Call. Fehling verified that all directors were present at that time, to constitute a quorum.
- 12.3 Consent Calendar: All items appearing on the Consent Calendar may be voted on by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items removed will be considered separately for action by the Board.
  - a. Minutes of the Regular Board Meeting of November 22, 2021
  - b. AB 361 – Hybrid Meetings  
Cipriano motioned to approve the consent calendar as presented, seconded by Jacobs and upon a unanimous vote was approved.
- 12.4 Open for Public Comments:
  - a. Any person may address the Board at this time upon any subject not identified on this Agenda, but within the jurisdiction of the District; however, any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent Board meeting. As to matters on the agenda, an opportunity will be given to address the Board when the matter is considered– No public comments were made.
- 12.5 Board Candidate Interviews–
  - a. The Board will interview candidates to fill board vacancies– The Board of Directors conducted interviews of four candidates whom applied for the open seats on the Board for PVCSD. Each candidate had the opportunity to express why they felt they would be a good addition to the board and answered the questions the Board asked.
- 12.6 Closed Session –
  - a. Public Employee Performance Evaluation
    - i. In accordance with Government Code Sections 54954.5(e), and 54957 the Board will discuss the performance of the General Manager.
  - b. Session With Labor Negotiator
    - i. In accordance with Government Code Sections 54954.5 & 54957.6
    - ii. Agency Designated Representative: Bill Jacobs
    - iii. Unrepresented Employee: General Manager

The Board went into closed session at 2:00 p.m.
- 12.7 Open Session –
  - a. Reportable action(s) from Closed Session- The meeting reconvened at 4:10 p.m. Reportable actions were Jacobs was appointed as the Labor Negotiator. Esparza stated that the evaluation was performed and that Jacobs would consolidate the input from the Board and report back with the results at the next meeting.

12.8 Other Business

a. Requested items for next or future agendas (Directors and Staff Only) – Cipriano mentioned he would like to revisit the topic of outsourcing for Gates and Security at a future meeting. Jacobs asked Cipriano what his reasoning was. Cipriano informed due to the turnover rate and a recent employee request. Jacobs informed that during his previous research he was informed that a full risk analysis could be performed at a minimum of \$10k. Graziano noted that if outsourcing the Security Department only offers a minimal savings to the customer he does not feel it would be worth losing the unique customer service our Security personnel whom are district employees currently offer the community. Graziano stated that contractors would not provide the same level of customer service our community has come to appreciate. Esparza suggested discussing this further in a committee.

b. Board comments – None.

12.9 Adjournment:

a. Special Meeting on December 13, 2021, at 10:00 a.m. –

b. Special Meeting on January 10, 2022, at 10:00 a.m. –

c. Regular Meeting on January 24, 2022, at 10:00 a.m. –

The next meeting date is scheduled for December 13, 2021, at 10:00 a.m. With nothing further to discuss and upon a motion from Cipriano, second by Esparza and unanimous vote, the meeting adjourned at 4:20 p.m.

*Marissa Fehling*

Marissa Fehling, Recording Secretary